Procedure for maintaining and utilizing physical, academic and support facilities:

Preparation of maintanance requirements report along with budget estimation Collecting quatations from different vendors and preparing comparative statement Report of maintanance is sent to corpoate office for sanction Corporate office allocate vendor and forword sanction report to institute Vendor completes maintanance Entries done in central dead stock and bill is cleared Documentation of correspondance

Jayawant Shikshan Prasarak Mandal's



JSPM Narhe Technical Campus

S. No. 12/2/2 and 14/9, Narhe, Tal: Haveli, Dist.: Pune - 411041

Phone: +91 20 2460 8700, 701, 702 Fax: +91 20 2460 8888 Web: www.jspmnarhe.ln

Affiliated to University of Pune. Approved by AICTE New Delhi and DTE Maharashtra.



Prof. T. J. Sawant D.E.E., B.E.(Electrical), MISTE FOUNDER SECRETARY Prof. Dr. A.B. Auti ME(HP), Ph.D. (Engg.) DIRECTOR

Date: 06/06/2017

INSTITUTE POLICIES

Physical Facility Policy

JSPM NTC adheres to the physical infrastructure as per AICTE norms.

JSPM NTC is committed to provide the physical facilities to all stakeholders like:

- Playground.
- Adequate washroom facility for men, women and disabled persons.
- Bank and ATM Centre.
- CCTV camera coverage of the whole campus.
- Proper lightning and ventilation in the campus
- Barrier free environment for disabled and elderly persons.
- Sufficient open space in campus.
- Sufficient parking space
- AC facility in the Central Library, VC room and Computing laboratories
- Water softening and UV/RO plant in the campus.
- Power backup facility for the campus.
- Medical Aids
- Clean and green campus.

Support Facility Policy

JSPM NTC adheres to the Support facility as per AICTE norms.
JSPM NTC is committed to provide the Support facilities to all stakeholders like:

- Transport
- General store
- Bank and ATM Centre
- Cafeteria
- Indoor/ Outdoor Game setup
- Girls/ Boys Common Room.
- Medical/ First Aid.
- Stakeholder counseling Centre.
- Fire safety measures.
- Secured Wi-Fi.

Maintenance Policy

JSPM NTC is committed to maintain clean, hygienic and up-to-date campus.

JSPM NTC supports overall maintenance of the campus facilities like:

- •Regular cleaning, oiling and Greasing of Machineries.
- •Repair, maintenance and replacement of spares required for machineries.
- •Scheduled and periodic maintenance of electrical equipments.
- •Scheduled and periodic maintenance of various equipments in the laboratories.
- •Scheduled and periodic maintenance of transport vehicles like Buses and LMV's.
- •Scheduled and periodic maintenance of UV/RO and softening of water plant.

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- •Scheduled and periodic internal and external painting
- •24X7 hours security facility to the campus.
- •24X7 maintenance of hygiene and safety in the campus.

Director

Director JSPM Narhe Technical Campus Narhe, Pune - 411 041